November 7, 2018

Manual Order from Vendor

1. Billing Location: Master Job Code For Time Keeping from Contact
2. Employee: Contact
3. Order Date: Order Date
4. Order Origin: Upload
5. Record Type: Employee Orders
6. Ship Date: Today
7. Ship To Account Name
8. Ship To Address #1: 1234 Any Street
9. Ship To Address #2: Unit A
10. Ship To City: Any Town
11. Ship To State: ST
12. Ship To Postal Code: 99999
13. Shipping Method: FedEx
14. Stocking Facility: Master Job Code For Time Keeping from Contact
15. Tax Rate: 8.25
16. Transaction By: User
17. Transaction Status: (Ordered, Shipped, Issued)
18. Transaction Type: Employee Order
19. Transaction by Contact: Contact
20. Vendor Order ID: Foreign Key
21. Vendor Order No: Order Number
22. Vendor: Advanced Online